

Home Heating and Cooling Upgrades Program

Registering as a Supplier

15 July 2021



**HOME HEATING AND
COOLING UPGRADES**



This program is delivered by Solar Victoria

The purpose of this guide is to walk you through the process of registering as a Supplier for the Home Heating and Cooling Upgrades (HHCU) program.

1

Automated invitation email

Click the link in the welcome email to begin the registration process.



Please take a moment to register on the Home Heating and Cooling Upgrades Portal.

As we have previously confirmed, you have met the criteria to be an approved supplier in the Home Heating and Cooling Program. As an approved supplier you will need to register through the link below to participate in the program.

[Click here](#) to register

For more information please visit <https://www.heatingupgrades.vic.gov.au/>

Kind regards,
The Home Heating and Cooling Upgrades team

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Portal log-in page

Create a password that conforms to the password rules.

Enter a new password for
john.smith@sampleuser.com.au
Make sure to include at least:

- 8 characters
- 1 letter
- 1 number

* New password

* Confirm new password

Change password

Password was last changed on 6/05/2019 3:52 PM.

3

Accept terms and conditions

Check the tick boxes to acknowledge acceptance of terms and conditions. After completing this step, an email will be sent to you containing a PDF version of the T&Cs.

Customer application under review

Accept Terms and Conditions

... of all Eligible Systems that it installs (or arranges the installation of) will be free from defects (including defects in installation).

50. Solar Victoria reserves the right to modify, suspend or terminate either Program at any time.

51. Subject to any laws governing the Programs and except as otherwise provided in the Terms, any decision made by Solar Victoria in connection with the Programs may be made by Solar Victoria in its sole discretion and is final.

52. To the maximum extent permitted by law, Solar Victoria excludes all liability to the Retailer in connection with each Program. The Retailer releases and discharges Solar Victoria from all claims, demands, actions or proceedings in connection with each Program

53. Without limiting recourse to other means, Solar Victoria may offset any debt it owes to the Retailer under these Terms or otherwise in connection with the Program against any amount the Retailer owes to Solar Victoria either, under the Program, or, if the Retailer participates in more than one Program, under either Program.

54. The obligations of the Retailer in clauses 10, 15, 18, 19, 23, 31-41, 46, 47, 48, 51, 52, 53, and 54 of these Retailer Terms and Conditions survive the Retailer's removal from any Program or cessation of any Program.

55. The rights and remedies conferred on Solar Victoria under the Terms are in addition to all other rights and remedies available to Solar Victoria at law.

56. In the Terms a reference to:

- a. any document is a reference to that document as amended from time to time;
- b. a clause is a reference to a clause in these Retailer Terms and Conditions;
- c. legislation (including subordinate legislation) is a reference to that legislation as amended, re-enacted or replaced and includes a reference to any subordinate legislation issued under it;
- d. a person includes a firm, partnership, joint venture, association, corporation or other body corporate;
- e. 'includes' means 'includes without limitation'; and
- f. words denoting the singular include the plural and vice versa.

* Terms and Conditions

Yes, I have confirmed that our organisation agrees to abide by the terms and conditions of participation in the Home Heaters and Cooler Program

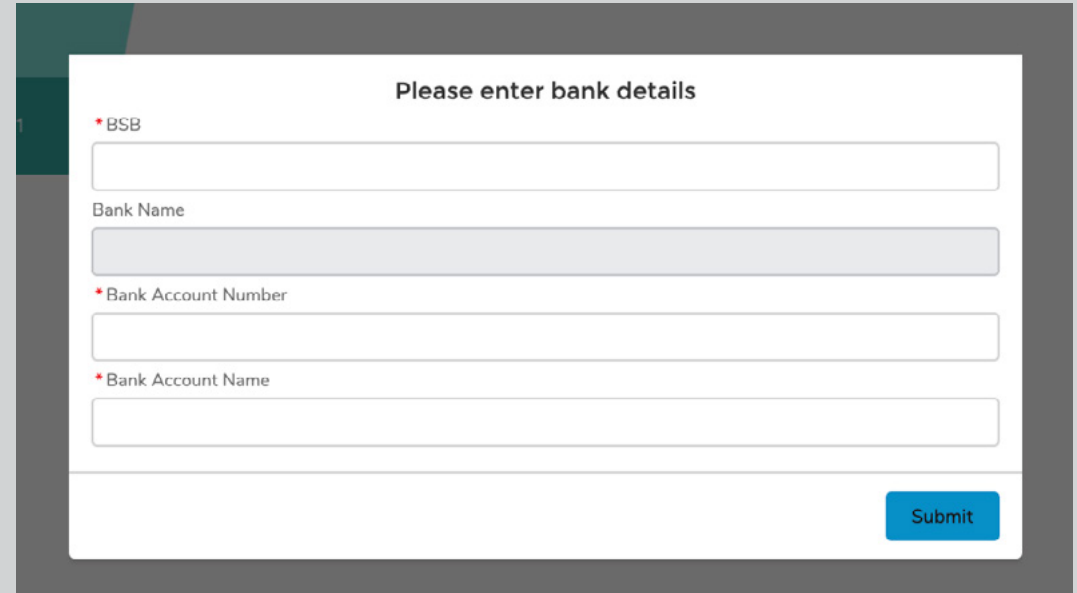
I confirm that I am authorised to accept these terms and conditions on behalf of my organisation

Next

4

Add bank account details

Enter BSB and bank account number into relevant fields.



The screenshot shows a web form titled "Please enter bank details". It contains four input fields and a submit button. The fields are labeled as follows:

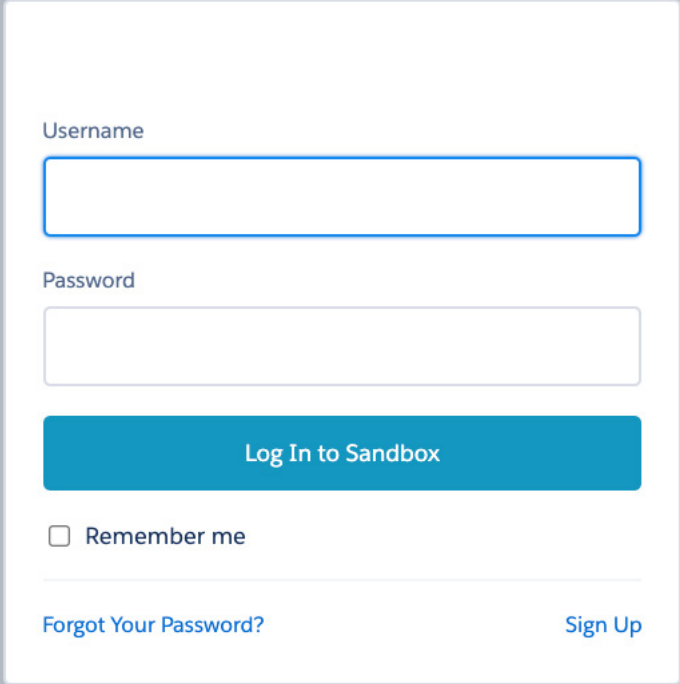
- * BSB
- Bank Name
- * Bank Account Number
- * Bank Account Name

A blue "Submit" button is located at the bottom right of the form.

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Portal log in

Log in to the HHCU portal.



The image shows a login form for the HHCU portal. It features two input fields: 'Username' and 'Password'. Below the password field is a teal button labeled 'Log In to Sandbox'. Underneath the button is a checkbox labeled 'Remember me'. At the bottom of the form, there are two links: 'Forgot Your Password?' on the left and 'Sign Up' on the right.

For more information visit
heatingupgrades.vic.gov.au

